OLAJIDE IGBALAYE

TECHNICAL SUPPORT COORDINATOR | WORDPRESS & WEB OPERATIONS | CLIENT COMMUNICATION

Nigeria | Open to Remote & Flexible-Shift Work | 07031098097 | igbalayeolajide@gmail.com
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PROFESSIONAL SUMMARY

Detail-oriented web professional with 5+ years of remote work for clients in the UK and US. Builds and maintains WordPress and WooCommerce sites, so knows what a healthy site looks like and how to spot layout errors, broken pages, and plugin problems quickly. Writes clear, polite client messages, documents issues carefully, and escalates with the details a developer needs. Has trained 500+ students, which means explaining technical problems in plain language. Works independently, follows set processes, and picks up new tools fast.

SKILLS

Web Support & Site Checks

WordPress & WooCommerce maintenance • Plugin and theme updates • Troubleshooting layout and functionality issues • Visual inspection for broken formatting, white pages, and error messages • Issue documentation & escalation to developers

Communication & Organization

Professional client emails and follow-ups • Clear written communication • Status tracking & documentation • CRM Setup • Remote client collaboration • Independent, process-driven work

Technical Background

HTML • CSS • JavaScript • Next.js • React • Supabase • Cybersecurity fundamentals

Tools

WordPress admin • Figma • Canva • Google Workspace-style documents and trackers • AI tools (ChatGPT, Claude)

PROFESSIONAL EXPERIENCE

FOUNDER & LEAD DEVELOPER / DIGITAL CREATIVE | Gigsdev / J/Dev — Lagos, Nigeria | *2021 – Present*

Development

• Maintain and troubleshoot WordPress sites built for remote clients, including plugin updates and layout fixes.

• Keep WooCommerce stores running: product updates, content changes, and checks that pages display correctly.

Design

• Check pages for visual and layout errors with close attention to detail across desktop and mobile.

• Document changes and issues clearly so fixes are easy to repeat and hand off.

Growth & Content

• Write client-facing campaign content and follow-up flows for LidFlo, including WhatsApp messaging and lead-capture funnels.

• Use AI tools (ChatGPT, Claude) to draft and speed up routine work.

CYBERSECURITY LEAD INSTRUCTOR / DIGITAL LEARNING CREATIVE | NextGen Tech Training Project | *2024 – 2025*

• Delivered hands-on training to 500+ students, explaining technical topics in plain, patient language.

• Applied penetration testing and vulnerability scanning practice to real-world instructional scenarios.

• Designed learning platforms and assessment experiences with gamification and clear visual/instructional structure.

• Collaborated with educational and technical stakeholders to keep training content aligned with program goals.

FULL-STACK DEVELOPER / DIGITAL PRODUCT DESIGNER | Contract & Freelance Projects — Remote

• Built and maintained sites for remote clients, including tizzleshop.com (UK) and dazzlinggrit.com (Arizona, US).

• Communicated directly with clients, turning requests into clear next steps and delivering on deadline.

• Managed multiple client requests and deadlines at once.

SELECTED PROJECTS

• Yadesh — Christian learning and discovery platform: full brand identity, UI, and content design, built to turn short reading sessions into structured, returning engagement.

• SecQuiz — Interactive cybersecurity learning platform combining security education with gamified assessment design.

• LidFlo — Lead-generation and digital skills brand: content systems, WhatsApp campaigns, and training curriculum.

• Noisy / MastAI / Ainaija — AI-powered product platforms spanning content generation, AI education, and an African AI solutions marketplace.

EDUCATION

B.Sc.Ed. Science Education (Physics) — University of Ilorin

CERTIFICATIONS

• ISC² Cybersecurity Certificate

• Full-Stack Web Development — freeCodeCamp

• Prompt Engineering for Developers — OpenAI / DeepLearning.AI

PORTFOLIO

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